


MS Copilot Intermediate Training

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- Orchestrating Advanced AI Capabilities
 - Elevating Search and Content Understanding
 - Seamless Collaboration and Assistance
 - Revolutionizing Collaborative Content Creation
 - Ensuring Secure and Controlled Interactions

Orchestrating Advanced AI Capabilities

Orchestrating Productivity Features

Comprehend how CoPilot seamlessly orchestrates large language models, Microsoft Graph content, and Microsoft 365 Apps to bring advanced productivity features to your fingertips.

Real-Time Content Coordination

Navigate CoPilot's dynamic coordination with Microsoft Graph in real-time, extracting valuable insights from emails, chats, and documents to elevate content generation and improve collaboration.

Teams Collaboration Amplified

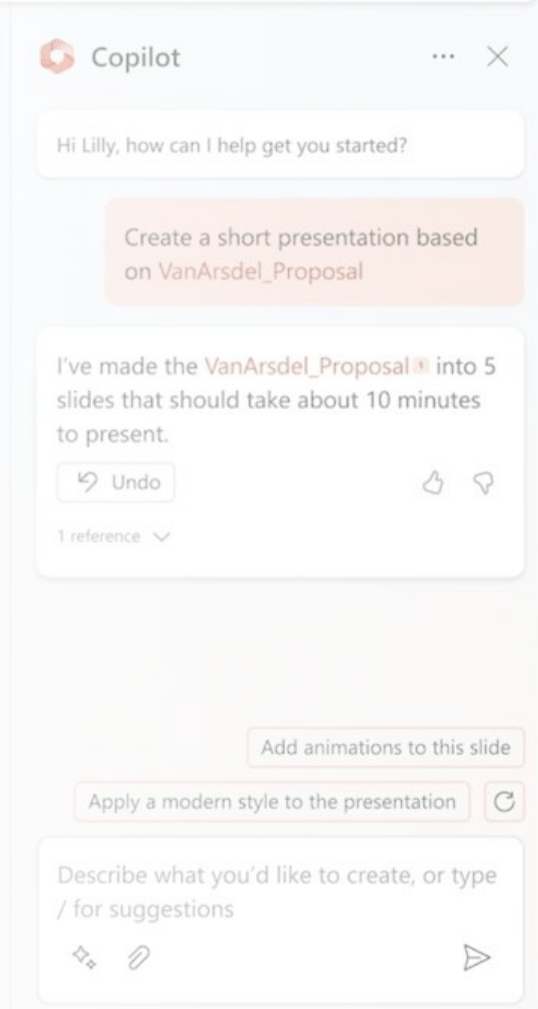
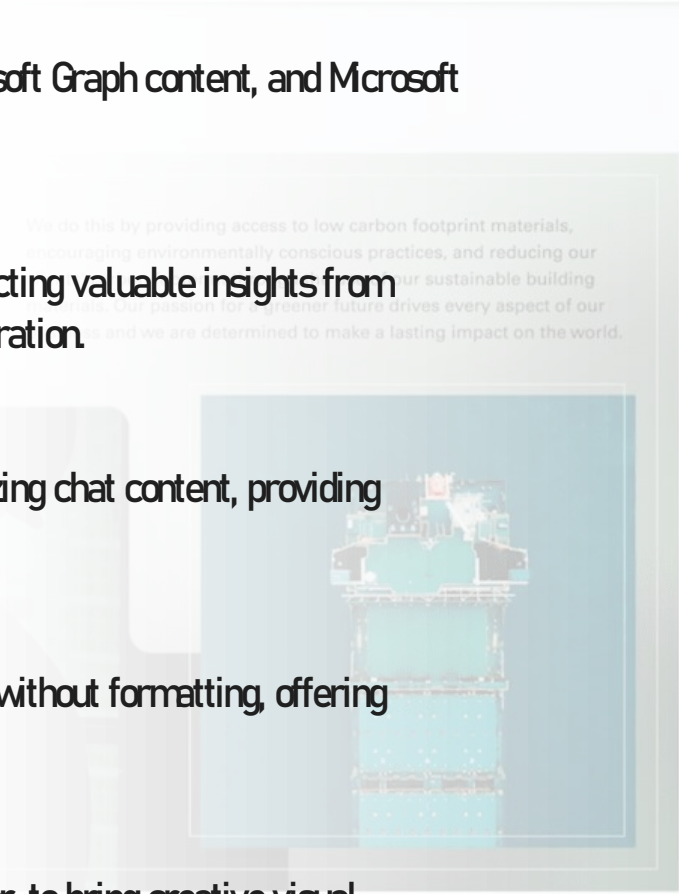
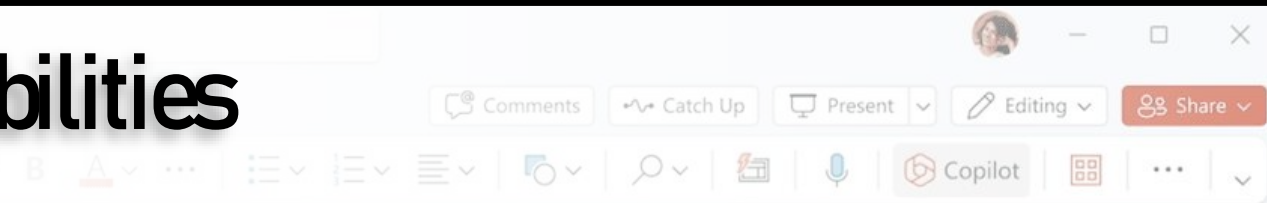
Recognize how CoPilot enhances collaboration within Microsoft Teams, summarizing chat content, providing insights, and enabling seamless interactions to streamline communication.

Efficient Document Drafting in Word

Uncover CoPilot's capabilities in Word, where it excels in generating text with or without formatting, offering support for creating new documents or refining existing ones.

DALL-E Integration in PowerPoint

Identify how CoPilot seamlessly integrates with DALL-E, OpenAI's image generator, to bring creative visual elements into PowerPoint presentations, enhancing content with custom images.



Elevating Search and Content Understanding

Next-Generation Search Experiences

Investigate how the Semantic Index transforms Microsoft 365 search, laying the foundation for the next generation of Search and Copilot experiences.

Understanding Data at a Deeper Level

Delve into the semantic index's ability to enhance understanding, search results, and productivity by interacting with individual and company data via Microsoft Graph.

Improved Microsoft 365 Chat Integration

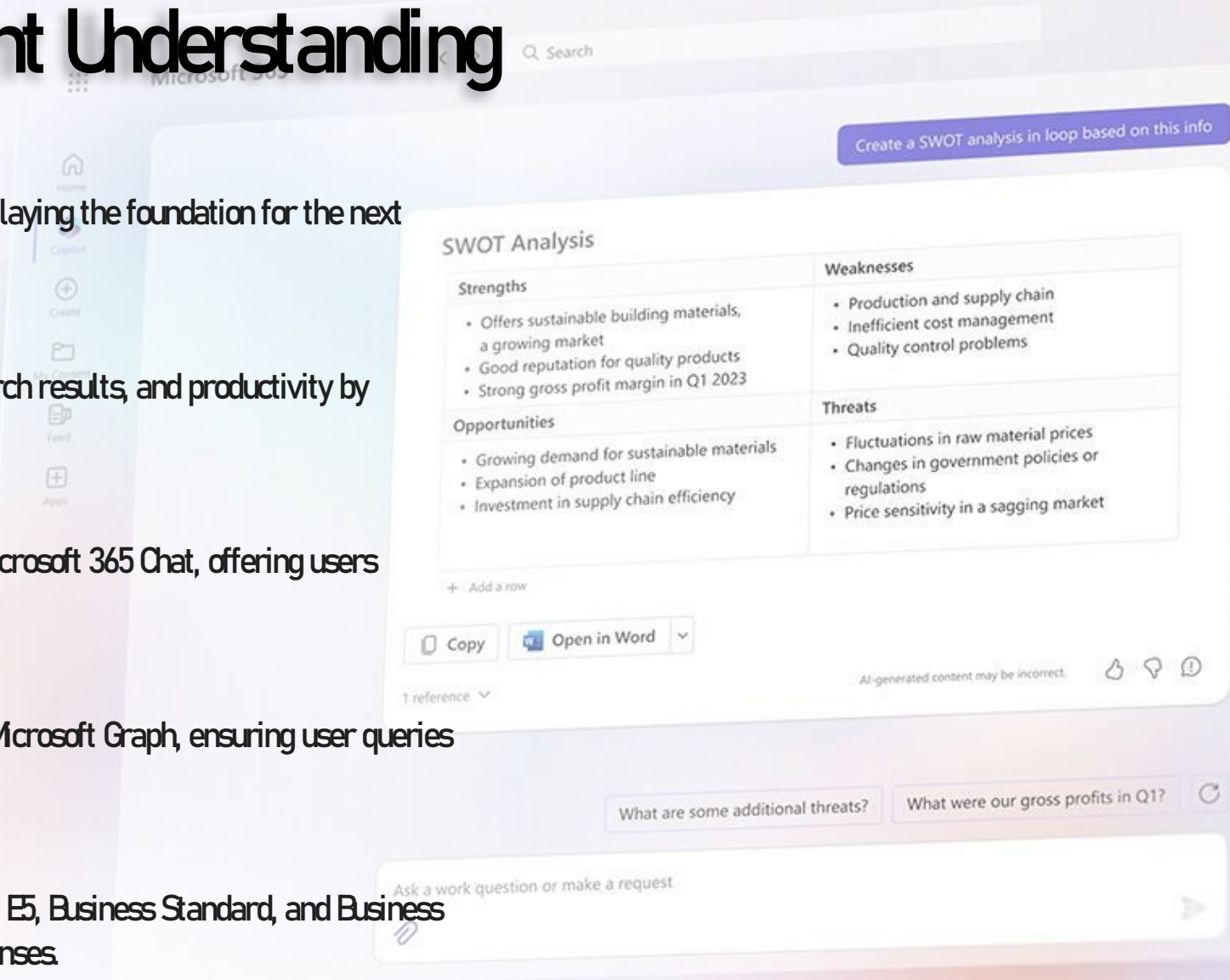
Gain insight about the initial integration of the semantic index with Microsoft 365 Chat, offering users enhanced content understanding and improved productivity.

Security and Policy Adherence

Appreciate how the semantic index respects security and policies in Microsoft Graph, ensuring user queries align with their security context.

Phased Rollout for Microsoft 365 Customers

Navigate the phased rollout of the semantic index to Microsoft 365 E3, E5, Business Standard, and Business Premium customers, prioritizing organizations with larger Copilot licenses.



Seamless Collaboration and Assistance

Chat Integration

Identify how users can invoke Copilot in any Microsoft Teams chat, summarizing up to 30 days of chat content and providing clickable citations for reference.

Meeting Interaction

Examine Copilot's interaction in meetings or calls, using real-time transcripts to answer questions related to the meeting conversation and enhancing post-meeting recap experiences.

Business Chat Capabilities

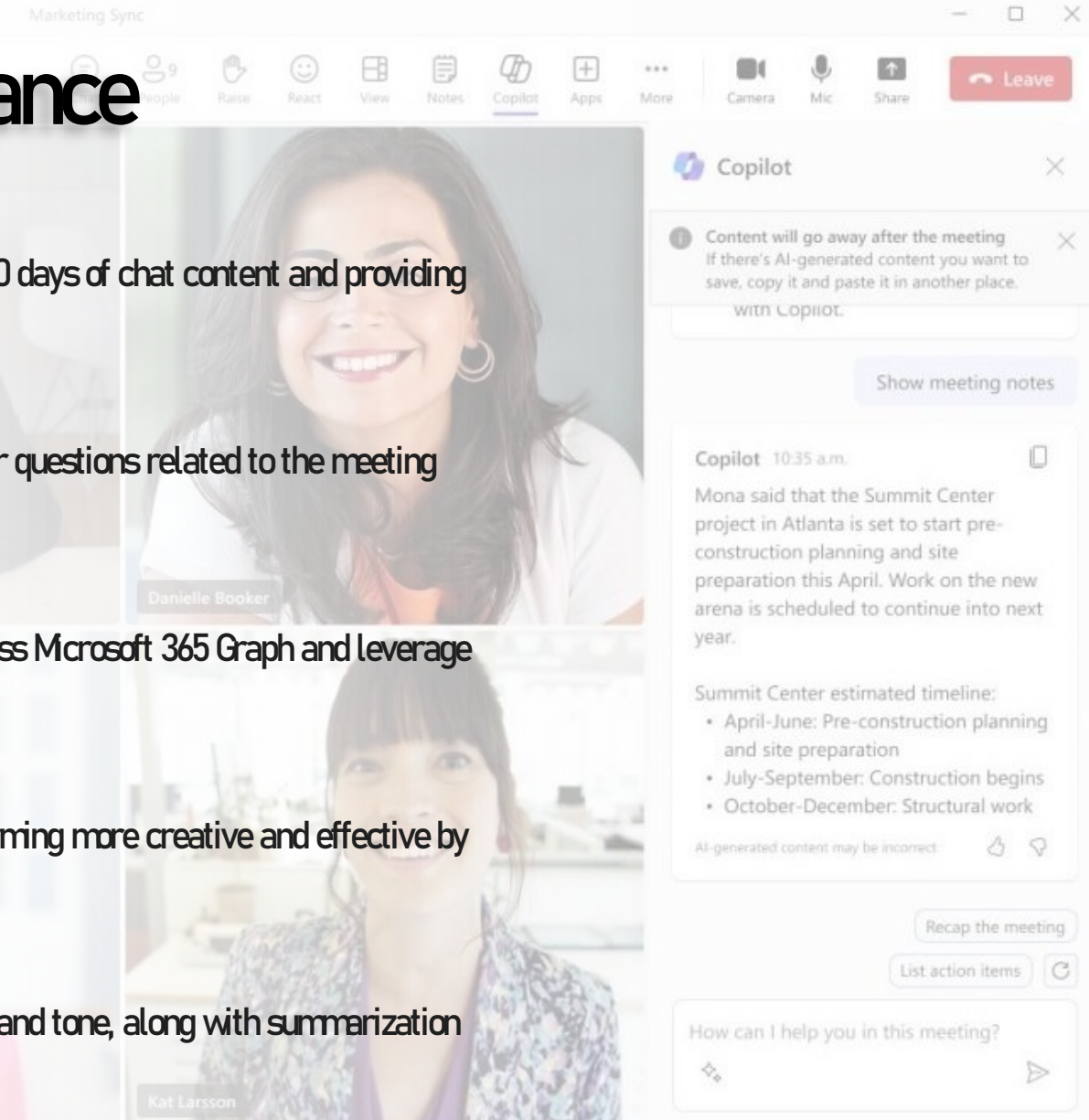
Realize Copilot's role in Business Chat within Teams, allowing users to access data across Microsoft 365 Graph and leverage LLM functionality for enhanced collaboration.

Whiteboard Collaboration

Study into Copilot's contribution to whiteboard sessions, making meetings and brainstorming more creative and effective by generating ideas, organizing content, and summarizing discussions.

Outlook Coaching and Summarization

Recognize Copilot's coaching tips in Outlook, offering suggestions on clarity, sentiment, and tone, along with summarization capabilities for email threads.



Revolutionizing Collaborative Content Creation

Collaborative Editing in Loop

Discover how Copilot facilitates collaborative content creation in Microsoft Loop, allowing content to be collaboratively improved through direct editing and refinement.

Dynamic Interaction History

Digest Copilot's interaction history in meetings and calls within the same tenant, providing a 24-hour retention period for user interaction data.

Accessing Data in Business Chat

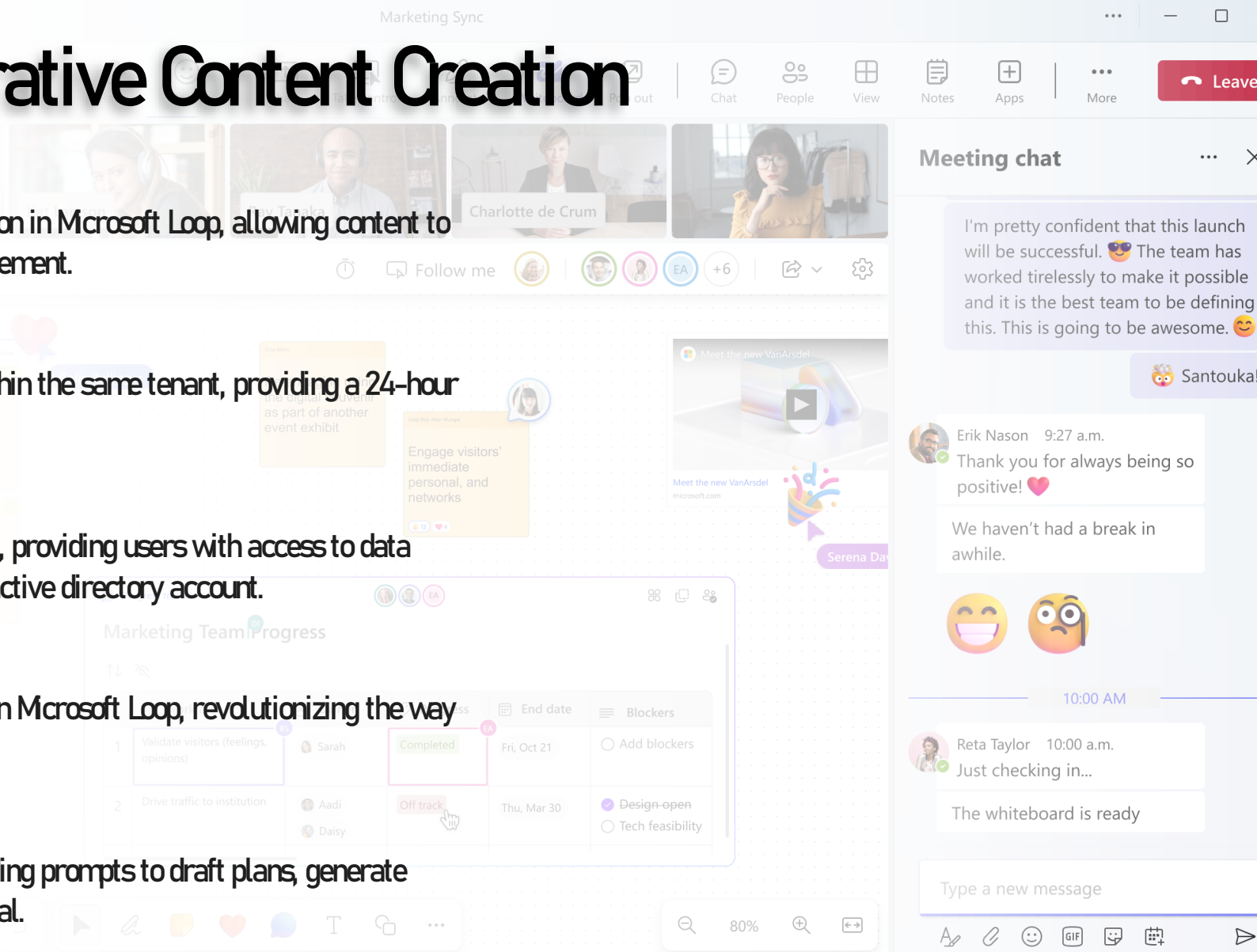
Gain knowledge about Copilot's capabilities in Business Chat, providing users with access to data across Microsoft 365 Graph when signed in to Bing with an active directory account.

Microsoft Loop Integration

Dig into Copilot's role in collaborative content creation within Microsoft Loop, revolutionizing the way teams collaborate on and refine content.

Summary and Refinement in OneNote

Explore how Copilot aids content creation in OneNote, providing prompts to draft plans, generate ideas, create lists, and organize information for easy retrieval.



Ensuring Secure and Controlled Interactions

User Security in Copilot

Comprehend the security measures in place as Copilot processes user prompts and interactions, ensuring data access aligns with existing Microsoft 365 role-based access controls.

Semantic Index Deployment

Discover the automated deployment of the semantic index, ensuring secure and policy-compliant experiences for Microsoft Copilot users.

Tenant-Level Indexing

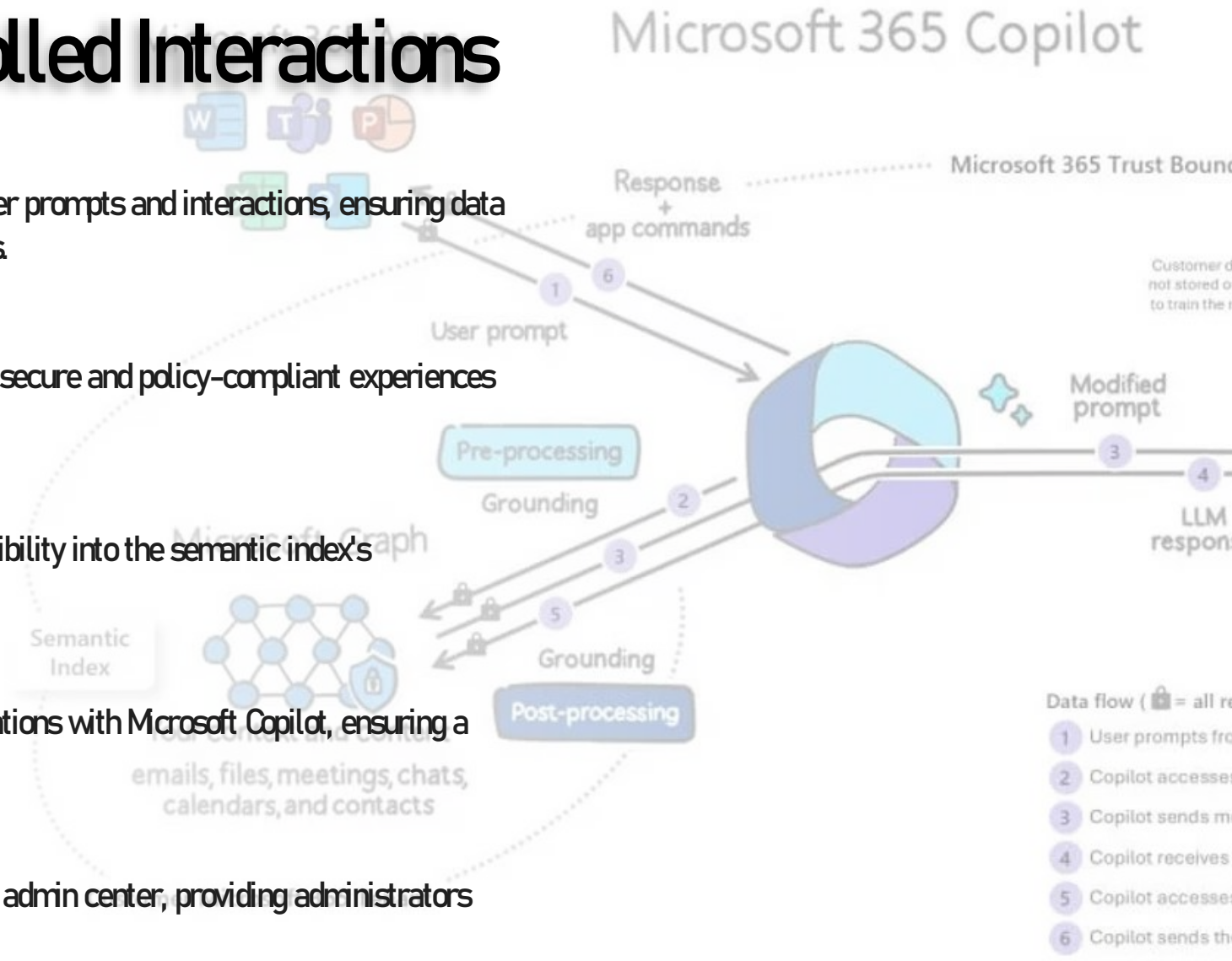
Learn about tenant-level indexing, providing administrators with visibility into the semantic index's enablement status for the organization.

Organizational Enablement

Comprehend the process of enabling the semantic index for organizations with Microsoft Copilot, ensuring a secure and controlled deployment.

Status Visibility in Admin Center

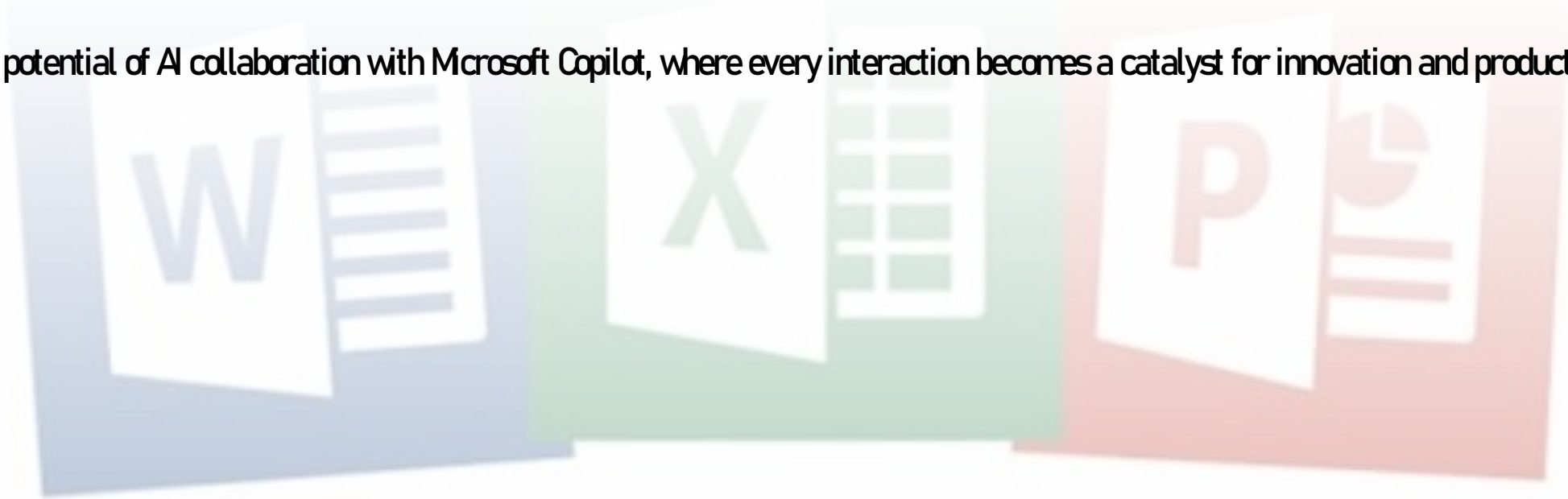
Delve into the visibility of semantic index status in the Microsoft 365 admin center, providing administrators with insights into the indexing process.



Summary

In mastering intermediate Microsoft Copilot skills, users gain advanced proficiency in leveraging AI-driven productivity and collaboration. From seamless integration with Microsoft Graph to the transformative power of the Semantic Index, Copilot empowers users in Microsoft 365 Apps, fostering enhanced collaboration, document drafting, and contextual assistance. With secure interactions, deployment transparency, and a nuanced understanding of Copilot's capabilities in various applications, users are equipped to elevate their workflow to new heights.

Unlock the potential of AI collaboration with Microsoft Copilot, where every interaction becomes a catalyst for innovation and productivity.



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